

BACKGROUND

The Organisation, established in 2009, is a Public Charitable Trust that works towards creating an equitable society to enhance quality of life for all through the empowerment of marginalized and underprivileged communities in India. The Organisation works for the Health and Wellbeing of remote and under-served groups, with an additional focus on children, persons with disabilities and women. The Organisation also works for holistic Education and Livelihood development of our communities. Our Two-Fold Strategy involves identifying and working within Aspirational Districts and high poverty index in the North, North-East and East regions within specific states, as well as catering to lower-income and migratory populations in cities, through urban programs.

Over its 15 years of existence, The Organisation has reached more than 35 million beneficiaries through its programs. The Organisation works with communities through direct implementation of projects on the ground in addition to providing local management and monitoring support to not-for-profit organizations in India funded through The Organisation USA and RIST.

PROJECT OVERVIEW: MOBILE MEDICAL UNITS

India's healthcare faces rising costs and chronic disease prevalence, with rural areas being significantly underserved. To address these disparities, innovative solutions like Mobile Medical Units (MMUs) are crucial.

MMUs help reduce health disparities by providing urgent care, preventative screenings, and chronic disease management directly in communities. They leverage local assets to offer tailored, affordable healthcare, adapting to community needs.

The Organisation's MMUs reach underdeveloped and inaccessible areas, providing quality primary healthcare and increasing health awareness. Currently, they operate in Uttarakhand, Himachal Pradesh, Punjab, Uttar Pradesh, Madhya Pradesh, Jharkhand, Meghalaya, Nagaland, Assam, Rajasthan.

Each MMU team includes an MBBS Doctor, a SPO, a Pharmacist, a Lab Technician, and a Driver, supported by village-level Health Workers. This approach ensures comprehensive healthcare delivery at the grassroots level.

By implementing MMUs, The Organisation aims to provide equitable and accessible healthcare to underserved rural populations in India.

GENERAL

Location of Job:

- Mirzapur/Pryagraj Uttar Pradesh- (Any one location)
- Balrampur, Uttar Pradesh
- Mahoba/Banda/Chitrakoot, Uttar Pradesh - (Any one location)

Type of Employment: Contractual for 1 year, renewable basis performance

No. of Position: 1

Reporting to: Project Manager

JOB PURPOSE

The Project Coordinator will be responsible for successful implementation of field level activities and will report to Project Manager.

1.Duties and Responsibilities:

The key responsibilities of this position are as given below:

- Responsible for implementation of the project activities at the field level and coordination with other external stakeholders at the project area level.
- Support the MMU team in mobilizing the community for taking up the MMU services.
- Facilitate in compliance with government norms with respect to MMU operations.
- Coordinate baseline survey and project monitoring.
- Identify Health workers from the community and support their recruitment
- process
- Support Senior Project Coordinator /Project Manager in preparing MMU movement schedule and ensure effective implementation of all the project activities.
- Responsible for tracking of MMUs through GPS tracking and other mechanism.
- Prepare all reports and documentation related to the project, such as MIS reports, financial reports, narrative reports, field observation and visit reports, collection and compilation of case studies and photographs.
- Coordinate with various departments/institutions like Health Sub Centres (HSCs), Primary Health Centres (PHCs), Community Health Centres (CHCs), PRI members, Women Self Help Groups, Village Health Sanitation and Nutrition Committees etc.
- Liaison with Health and other line departments in district and blocks, ensuring their support and involvement in the project activities.
- Conduct regular field visits to monitor and the project progress and provide supportive supervision to the teams and village health workers as and when required.
- Other tasks which may be assigned by the Project Manager from time to time.

2. Other Indicative Requirements

Educational Qualifications

- Master's degree in Social Sciences/ any relevant field, preferable to have a diploma or certificate in computer application

Functional / Technical Skills and Relevant Experience & Other requirements (Behavioural, Language, Certifications etc.)

- Experiences of more than 3 years, ideally with a public health program or non-profit or organization
- Ability to work independently and as part of a team, with strong project management skills.
- Demonstrated passion for social impact and development sector.
- Good communication and documentation skills in English and Hindi.
- Data analysis, reporting and presentation skills.
- Leadership and team management skills.
- Willingness to travel extensively in remote areas.

The Organisation is an equal opportunity employer that encourages women, people with disabilities and those from economically and socially excluded communities with the requisite skills and qualifications to apply for positions. We do not discriminate in employment on the basis of caste, creed, religion, sex, sexual orientation, marital status, disability, or any other such matter.

Interested candidate please share your cv at:

contact@pmspl.net.in